

STANWIX RURAL PARISH COUNCIL
Draft Minutes of a Meeting Held on Wednesday 28th September 2022
at 7:30pm in the Village Hall, Houghton

PRESENT

The Chairman Cllr C Nicholson, Cllr's D Milburn, H Phillips, A Robinson, C Savory and N Watson.

IN ATTENDANCE

One member of the public representing Houghton Wildlife Trust. The Clerk, S Kyle.

SR 225/09/22 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllr A Coles. County Cllr J Mallinson and City Cllrs E Mallinson, F Robson and P Nedved also sent apologies.

SR 226/09/22 MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 13 JULY 2022

Resolved to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Council.

SR 227/09/22 REQUESTS FOR DISPENSATIONS AND DECLARATIONS OF INTEREST

A previously granted dispensation for Cllr Robinson remains current, with regards to planning application 22/0297. Declarations of interest were made by Cllr Phillips, being a member of Houghton Wildlife Group (item 231.1); Cllr Savory in respect of planning application 22/0676 and Cllr Watson in respect of planning application 22/0688.

SR 228/09/22 PUBLIC PARTICIPATION

No members of the public were present.

SR 229/09/22 PLANNING MATTERS

229.1 Resolved to ratify responses made out with the PC meeting:

22/0594 Timberwell Lodge, Crosby Moor, Crosby on Eden, Carlisle, CA6 4QX - Erection of Detached 3 Bay Garage

22/0676 Ronelea, 12 Houghton Road, Houghton, Carlisle, CA3 0LA - Non-Material Amendment of Previously Approved Application 22/0310

22/0688 St Johns Church, Crosby on Eden, Carlisle - Erection of Single Storey Extension to Provide WC Together with Internal Alterations

22/0680 Land adjacent to Meadow Cottage, Tarraby, Carlisle CA3 0JS – Erection of 2no. Dwellings

229.2 Resolved to note permission noticed received:

22/0409 Norfels, Crosby on Eden, Carlisle, CA6 4QY - Erection of Agricultural Steel Portal Building

22/0222 Houghton House Farm, Houghton, Carlisle, CA6 4DX - Refurbishment of Existing Farmhouse, Bothy & Cart Shed to Non-Residential; Demolition of Woodstore, Barn & Shed; Erection Of 1no. Dwelling, New Garaging, Landscaping & Rerouted Public Footpath

22/0483 5 Chestnut Grove, Linstock, Carlisle, CA6 4RS - Erection of Single Storey Rear Extension to Provide Boot Room, Lobby and W.C. (Revised Application)

229.3 Resolved to Note Withdrawn Applications:

20/0385 Houghton House Farm, Houghton, Carlisle, CA6 4DX - Erection of Detached Garage and Change of Use of Former Dairy to Ancillary Domestic Use Together with The Formation of A Ha-Ha

229.4 Resolved to Consider Updates with Ongoing Planning Applications:

19/0452 - L/A Croft House Brunstock

No update was available.

22/0297 Land to the east of Lansdowne Close/Lansdowne Court, Carlisle - Erection Of 101no. Dwellings with Associated Parking, Landscaping, Drainage and Surface Water Attenuation, Public Open Space and Access

It was reported that a meeting had been held with the developer and the planning agent, to consider a strategy to handle comments received, including those of the Parish Council. No minutes were available for this meeting according to a Freedom of Information Request.

Resolved that further investigation should be made with Carlisle City Council to address the content of the meeting.

SR 230/09/22 ADMINISTRATIVE MATTERS

230.1 Community Governance Complaint

Resolved to ratify the above submission, which had been previously circulated.

230.2 Stanwix Village Council

Resolved to ratify the Parish Council press releases and social media statements, which had been previously circulated in response to reported errors concerning the proposed new Council.

SR 231/09/22 VILLAGE MATTERS

231.1 Houghton Wildlife Group

Plans for planting in Crosby, Brunstock, Park Broom and Houghton had been circulated alongside the agenda. It was noted that the plans for Brunstock would be amended in line with the pond refurbishment and that a consultation in Park Broom had been positive in the majority.

Resolved to agree planting schemes as detailed, to be guided and developed as required by the Houghton Wildlife Group.

231.2 Tree Inspection

A full tree inspection of Council owned trees in the Parish had been undertaken and 21 trees had been identified as requiring works. Quotations had been requested with one price being obtained to date.

Resolved to proceed with works as soon as practicable, with up to £1790 plus VAT being ringfenced.

SR 232/09/22 CLERK'S REPORT

Emergency Planning Meeting

A working group meeting is still to be arranged.

Community Plan

Posters have been distributed for the above along with paper copies of the survey in Houghton and Crosby.

Rickerby Community Asset

The matter remains ongoing.

Speed Indication Device

Consent has been sought for installation – a decision from the CRASH team is expected imminently. A grant application has also been made to Cumbria County Council for a contribution towards its intended purchase. A donation of £500 has been received towards the SID purchase from Cumbria County Council.

Bus Timetables

Notification has been received that from September, Stagecoach will introduce a 09.34 journey from Houghton to Carlisle on schooldays.

Houghton Village Green Damage

Boulders have been ordered and will be installed at a date soon.

Linstock Play Equipment - Play area installation dates

A deposit for the above has been paid and the installation will take place on 4th and 5th December.

Footway Houghton Road to Smithy Croft

A report was made to Highways, and we have been notified that the footway will be attended to in due course.

Crosby Sewerage Works Planning

Concerns have been raised with the planning enforcement team regarding unauthorised works at the above. It is understood that a stop notice and enforcement action is being taken.

Play Scheme

All three sessions at Houghton were full. Two out of three sessions at Crosby were full, with eight places remaining on the final session. Feedback was received commenting on the fantastic attendance rates and noting that the space around the Crosby and Houghton sites is great for large sporting activities and playing games. At Crosby having a play park appeals to children as well. No behavioural issues were logged, all children were well behaved, got on well with each other, made new friends and said they would come back again. The providers note that there is scope for the scheme to continue into 2023, with the potential for delivery in the Easter holidays to also be considered.

Defibrillator

A fault has been identified with the Linstock defibrillator, although it has yet to be collected for repair. Investigations into the Houghton and Crosby models will be made.

Clerk's Working Hours

The Clerk is currently working in the office Monday, Wednesday, and Friday 8.30am to 5pm. Calls and emails made on Tuesdays, Wednesdays and over the weekend will be dealt with the next working day. These days are subject to change in October and any variances will be communicated in advance via email.

Houghton Village Green Encroachment

An encroachment on Houghton Village Green was noted and action taken under delegated powers. The householder has subsequently applied to the Secretary of State for consent for the works; the Council is expected to be officially notified in due course. A neighbouring householder has also made enquiries regarding extending their drive, being advised that work remains ongoing to resolve the drainage problems in the area and that consent must be obtained prior to any works being undertaken. Consideration is to be given as to whether the Council need to communicate future liabilities to householders on The Green.

Crosby bench

A bench in The Garth, Crosby, was reported as being in disrepair. Thanks are noted to County Cllr J Mallinson for his assistance in securing a repair by Riverside Housing.

Linstock Car Accident

A resident in Linstock has reported a road traffic accident in Linstock, with residents requesting the deployment of a speed indicator. This has been noted and will be considered in due course alongside the Council's potential purchase of a device.

Jackson Road Traffic Problems

Resident complaints regarding the above have been received; it is noted the resident is dealing with Cumbria Highways directly to work towards a potential solution.

Brunstock Pond

Estimated figures for the completion of the pond works, including the purchase of a pond liner, have been received. Confirmed figures are anticipated in time for the October meeting.

SR 233/09/22 FINANCE MATTERS

233.1 Payments

Resolved that the following payments be approved:

Sarah Kyle	August salary & reimbursements	£1301.41
HMRC	August PAYE	£196.61
NEST	August pension	£98.58
Sarah Kyle	September salary & reimbursements	£1301.41
HMRC	September PAYE	£196.61

NEST	September pension	£98.58
Sovereign	Play equipment deposit	£3034.37
Cluaran Landscapes	Grounds maintenance	£1326.00
Houghton Village Hall	Rental play days	£273.00
PFK Littlejohn LLP	Audit	£360.00
GLL	Playscheme	£520.00
BHA Trees	Tree Inspection	£520.00
Susan's Farm	Grant	£347.52
	TOTAL	£9,798.09

233.2 Bank Reconciliation

Noted: Balances at bank as of 31st August 2022:

Cash Account	£31,022.10
Unity Bank (current a/c)	£1,794.94
Unity Bank (savings a/c)	£59,569.57
Income to 31/08/22	£49,440.07
Expenditure to 31/08/22	£18,318.69

233.3 Completion of Audit

Resolved to note the completion of the external auditor and receipt of the certificate and report for 2021/22. Also, to note the display of the conclusion of notice of audit on a noticeboard and the website prior to the end of September 2022.

233.4 Grant Scheme

Resolved to open the second round of grant applications for funding for community groups.

SR 234/09/22 COUNCILLOR MATTERS

No additional matters were raised.

SR 235/09/22 DATE OF NEXT MEETING

Resolved that the next meeting of the Parish Council will be held on Wednesday 12th October 2022 in the Parish Hall, Crosby-on-Eden at 7.30pm. Apologies were submitted in advance by Cllr Savory. There being no further business the Chairman closed the meeting at 8.25 pm.